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ROAD OCCUPANCY LICENCE

THIS CHECKLIST IS TO BE COMPLETED BY THE APPLICANT AND THEN COMPLETED BY THE TRAFFIC SECTION

Please allow 10 working days to process your application.

Has the Council previously evaluated this proposal? Yes No
 (ie. is this a subsequent application for this work site)

If yes, please supply copy of previous Council correspondence in respect to this matter.

Location of Occupancy		Reference	
Road or intersection:		Suburb:	
From (Street name):		Direction:	
To: (Street name):		Type of Work:	

Road Occupancy Details			
Proponent organisation:		Requested commencement date:	
Requested by (contact name):		Requested completion date:	
Contact numbers:		Dates not included (eg. weekends):	
Company Address:			
Contact Fax number:		Requested times:	
On-site company name:		Closure type:	I intend closing _____ lane/s of _____ lane/s.
On-site contact name:		On-site contact number:	

Traffic Control Plan & Certification Details			
Plan Submitted:	<input type="checkbox"/>	Company Name	
Plan No.		Licence No.	
Copy of Licence Submitted:	<input type="checkbox"/>		

I have read the attached Conditions (16) and hereby agree to abide by them.

Applicant's Name (Please print) _____

Signature: _____ Date _____

**THIS LICENCE MUST BE KEPT ON-SITE AT ALL TIMES
TO PRODUCE UPON REQUEST.**

**PLEASE NOTE SUBMISSION OF THE APPLICATION DOES NOT CONFIRM
APPROVAL UNLESS SIGNED BY APPROPRIATE COUNCIL OFFICERS.**

CONDITIONS:

1. Adequate vehicular traffic control shall be provided for the protection and convenience of pedestrians and motorists including appropriate signage and flagging. Workers shall be specially designated for this role, as necessary to comply with this condition. This is to be carried out in accordance with the Australian Standard AS 1742.3 – Traffic Control Devices for works on roads and Work Cover requirements.
2. Traffic Control Plans/Traffic Management Plans for the proposed work must be prepared by a person in possession of a current “Select/Modify Traffic Plans” qualification or higher and copy of the qualification must be attached with the application.
3. All the fees and charges must be paid in accordance with Council’s current fees and charges policy.
4. Road occupancy within the Homebush Bay area will also require the approval of the Sydney Olympic Park Authority (SOPA).
5. At least 6.0 metres width of roadway adjacent to the site shall be left open for two way traffic. **Please note that full closure of the road will NOT be allowed.** This will require consideration by the Auburn Traffic Committee and approval by Council. This may take 8-12 weeks.
6. Booms shall not operate over pedestrian or vehicular traffic without approved overhead protection. All applications are to advise if there is any overhead work proposed across the footpath area.
7. Appropriate signs and barricades shall be erected to direct pedestrians to an alternate safe passage around a closed section of the public footpath where the public footpath is required to be closed under this approval.
8. The emergency vehicles travelling under lights and sirens are to be given priority and delay to these vehicles actively minimised.
9. The holder of this licence shall maintain safe clearance between workers and vehicles in the adjacent travel lane.
10. The residents/office access in the area affected by the traffic control setup shall be maintained at all times.
11. The holder of this approval shall indemnify the Council against all claims, damages and costs incurred by or charges made against Council in respect to death or injury to any person or damage in any way arising out of this approval.
12. **A public liability insurance policy for an amount not less than \$10,000,000 for any one occurrence shall be held in joint names including Council as an interested party. The holder of this approval shall inform its liability insurers of the terms of this condition and submit a copy of liability insurance prior to commencement of work.**
13. The operator of any unit carrying out this approval shall have this approval with them and produce it if required along with any other relevant authority approvals granted in the connection with this approval upon request of the Police or Council Officer and Workcover.
14. Mobile cranes, cherry pickers or concrete boom pumps shall not stand within the public way for extended periods when not in operation under this approval.
15. The operation of the mobile crane shall not give rise to an “offensive noise” as defined in the Protection of Environment Operations Act, 1997. Furthermore, vibrations and/or emission of gases that are created during its operations and which are a nuisance, or dangerous to public health are not permitted.
16. The cost to repair damages, as a result of these works, to Council’s footway and roadway area shall be borne by the applicant.

<i>OFFICE USE ONLY</i>		<i>RC Code: 551</i>
Amount Paid: _____	Date: _____	Receipt No.: _____
Checked by: _____		
Approved by: _____		
Name	Signature	Date

NOTE: This approval is for traffic impact only, and is not approval of the Traffic Control Plan. Also, this is not an approval to carry out the work.